

THE PETERSON SCHOOL

ENROLLMENT FORM

WOBURN

Tel: 781.938.5656
Fax: 781.932.6864

WESTWOOD

Tel: 781.320.3292
Fax: 781.320.0601

WEST BOYLSTON

Tel: 774.261.8628
Fax: 774.261.8630

Course Name _____ Do you wish to attend AM or PM - Circle one

Student Name _____ Date of Birth _____

Street Address _____ City _____ State _____ Zip _____

Home Tel. # _____ Cell # _____

Email _____

Start Date _____ Estimated End Date _____ Clock Hours _____ Entrance requirements _____

Comprising of _____ sessions to be held over approximately _____ weeks. I wish to be registered for the Woburn Westwood West Boylston Campus.

Period beyond which late registration will not be accepted: 2 weeks after course start date Open enrollment n/a

Payment Information:

Tuition Fee \$ _____ Other Charges \$ _____ Total Charges \$ _____

Paid in full

School Payment Plan

Tuition _____

Down Payment _____

Weekly Payment _____ in accordance with payment plan on Page 2 of this Enrollment Form

Estimate of additional expenses to be incurred by student \$ _____ (to be paid to licensing agency for state test if applicable)

Payment Method:

Check _____ Cash _____ Credit Card _____ Other _____

Notice to Buyer:

(1) Do not sign this agreement if any of the spaces intended for the agreed terms to the extent of then available information are left blank. (2) You are entitled to a copy of this agreement at the time you sign it.

Refund Policy: (As per M.G.L. Chapter 255, Section 13K)	
1. You may terminate this agreement at any time.	N/A
2. If you terminate this agreement within five days you will receive a refund of all monies paid, provided that you have not commenced the program.	5th day after date both parties have signed the contract
3. If you subsequently terminate this agreement prior to the commencement of the program, you will receive a refund of all monies paid, less the actual reasonable administrative costs described in paragraph 7. Refund Amount:	Program start date
4. If you terminate this agreement during the first quarter of the program, you will receive a refund of at least seventy-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7. Refund Amount:	After _____ clock hours
5. If you terminate this agreement during the second quarter of the program, you will receive a refund of at least fifty percent of the tuition, less the actual reasonable administrative costs described in paragraph 7. Refund Amount:	After _____ clock hours
6. If you terminate this agreement during the third quarter of the program, you will receive a refund of at least twenty-five percent of the tuition, less the actual reasonable administrative costs described in paragraph 7. Refund Amount:	After _____ clock hours
7. If you terminate this agreement after the initial five day period, you will be responsible for actual reasonable administrative costs incurred by the school to enroll you and to process your application, which administrative costs shall not exceed fifty dollars or five percent of the contract price, whichever is less. A list of such administrative costs is attached hereto and made a part of this agreement.	5th day after date both parties have signed the contract
8. If you wish to terminate this agreement, you must inform the school in writing of your termination, which will become effective on the day, such writing is mailed.	N/A
9. The school is not obligated to provide any refund if you terminate this agreement during the fourth quarter of the program.	First day of fourth quarter

Tuition credit calculations listed above are based on a percentage of tuition and may not reflect actual amount to be refunded. Actual amount will be based on payments made to the institution. Specific clock hours indicated above are based on continuous enrollment from Class Start Date with all courses completed successfully, and are subject to change in the event of failed courses, leaves of absence or other unexpected breaks in attendance.

THE TERMS OF THIS AGREEMENT ARE CONTAINED ON BOTH SIDES OF THIS PAGE.

ADMINISTRATIVE COSTS EQUAL \$5.00 AFTER TWO WEEKS; \$15.00 AFTER FOUR WEEKS; \$20.00 AFTER SIX WEEKS.

Schedule and prices subject to change. Books are non-refundable.

Per 38 C.F.R. 21.4255, tuition and fees beyond a \$10.00 registration fee must be refunded on a pro-rata basis to individuals who are receiving GI Bill benefits. The pro-rata amount represents the total of tuition and fees that the completed portion of the course/program bears to the total length of program.

ENROLLMENT FORM

Course #	Description	Tuition	Down Payment	Weekly	Books/ Lab Fees
80	SECOND FIREMEN LICENSE PREP • 72 Hours • 12 Weeks	\$1,380	\$600	\$100	\$200
81	THIRD ENGINEER LICENSE PREP • FIRST FIREMEN LICENSE PREP. • 90 Hours • 15 Weeks	\$1,600	\$600	\$100	\$220
82	FIRST & SECOND ENGINEER LICENSE PREP • 20 Modules • 10 Weeks • 80 Hours	\$1,750	\$950	\$100	\$150
83A*	FIREMEN/ENGINEERS CONTINUING EDUCATION • 30 Hours	\$550	–	–	\$50
83B*	FIREMEN/ENGINEERS CONTINUING EDUCATION SPECIAL LICENSE • 6 Hours	\$150	–	–	\$50
84*	FIREMEN/ENGINEERS CONTINUING EDUCATION CORRESPONDENCE COURSE	\$600	–	–	–
90*	CONSTRUCTION SUPERVISOR LICENSE PREP 24 Hours	\$550	–	–	\$300
91*	CONSTRUCTION SUPERVISOR CONTINUING EDUCATION	\$200 \$160 \$95	12 hour 10 hour 6 hour		\$30 \$30 \$30
100	BASIC ELECTRICITY • AM - 90 Hours • 15 Weeks • PM - 72 Hours • 12 Weeks	\$1,850	\$850	\$100	\$250
101A	JOURNEYMAN ELECTRICIAN I PREP • 320 Hours • 40 Weeks	\$2,570	\$800	\$70	\$400
101B	JOURNEYMAN ELECTRICIAN II PREP • 320 Hours • 40 Weeks • Code book not included	\$2,570	\$800	\$70	\$300
101C*	ELECTRICAL LICENSE TEST PREP • 40 Hours • 8 Weeks	\$550	–	–	\$100
102	MASTER ELECTRICIAN PREP • 160 Hours • 20 Weeks • Code book not included	\$1,440	\$400	\$60	\$300
103	SYSTEMS TECHNICIAN CLASS D LICENSE PREP • 320 Hours • 40 Weeks	\$2,570	\$800	\$70	\$400
104	FIRE ALARM SYSTEMS • 80 Hours • 10 Weeks	\$1,650	\$500	\$120	\$350
105	ELECTRICIAN LICENSE RENEWAL • 15 Hours • (6 Hour Seminar - Additional \$100)	\$160	–	–	–
200	FACILITIES TECHNICIAN • 84 Hours • 14 Weeks	\$1,850	\$800	\$100	\$270
300	GAS HEAT • 60 Hours • 15 Weeks	\$1,500	\$500	\$100	\$130
400	HVACR- COMMERCIAL & INDUSTRIAL REFRIGERATION PREP • 120 hours • 15 Weeks	\$4,100	\$1300	\$220	\$350
401	HVACR- ELECTRICAL CODE PREP • 150 Hours • 20 Weeks	\$1,280	\$400	\$50	\$300
402	HVACR- REFRIGERATION CODE PREP • 30 Hours • 10 Weeks	\$500	\$200	\$50	\$175
403	HVAC CONTROLS AND ENERGY MANAGEMENT • 17 Weeks • 102 Hours	\$1,940	\$600	\$90	\$200
500	THREE COMBO PROGRAM "A" • H.V.A.C.R. PREP • OIL BURNER TECH PREP. • GAS HEAT • 300 Hours • 15 Weeks	\$5,670	\$3,000	\$300	\$500
501	THREE COMBO PROGRAM "B" • H.V.A.C.R. PREP • OIL BURNER TECH PREP. • BASIC ELECTRICITY • 330 Hours • 15 Weeks	\$5,880	\$3,000	\$300	\$500
600*	2A / 1C HOISTING LICENSE PREP • 6 Hours	\$360	–	–	\$75
601*	1B HOISTING LICENSE PREP • 9 Hours	\$500	–	–	\$100
602*	HOISTING CONTINUING EDUCATION	2A – 1C 2A 1C	\$270 \$180 \$180	6 hour 4 hour 4 hour	– – –
700	LOCKSMITH • 66 Hours • 11 Weeks	\$1,400	\$400	\$100	\$400
800	OIL HEAT TECHNICIANS LICENSE PREP • 120 Hours • 15 Weeks	\$2,170	\$1000	\$100	\$300
900*	OSHA - 10 "Construction Safety Course" • 10 Hours	\$300	–	–	–
1100A	PLUMBING TIER I PREP • 122 Hours • 35 Weeks	\$1,500	\$600	\$100	\$195
1100B	PLUMBING TIER II PREP • 122 Hours • 35 Weeks	\$1,500	\$600	\$100	\$195
1100C	PLUMBING TIER III PREP • 122 Hours • 35 Weeks	\$1,500	\$600	\$100	\$195
1100D	PLUMBING TIER IV PREP • 122 Hours • 35 Weeks	\$1,500	\$600	\$100	\$195
1200	PLUMBING TIER 5 MASTER PREP • 126 Hours • 18 Weeks	\$1,300	\$400	\$100	\$195
1300*	PLUMBING & GAS EXAM PREP "Normandy Course" • 30 Hours • 10 Weeks	\$610	–	–	\$120
1400*	PLUMBING / GAS FITTERS CONTINUING EDUCATION	\$100 \$50	6 hour 3 hour		– –
	PLUMBING/GAS FITTERS CONTINUING EDUCATION ONLINE CLASSES	\$180 \$90	6 hour 3 hour		– –
3000	WASTEWATER TREATMENT LICENSE PREP • 30 Hours • 10 Weeks	\$1000	\$400	\$100	\$195
3001A*	WASTEWATER LICENSE RENEWAL CORRESPONDENCE COURSE Part 1 (10 TCH's) • 10 Hours	\$175	–	–	\$95
3001B*	WASTEWATER LICENSE RENEWAL CORRESPONDENCE COURSE Part 1&2 (20 TCH's) • 20 Hours	\$350	–	–	\$95

*These courses are not required to be approved by DPL.

I understand this contract will not be in force and effect until signed by both myself and a school representative. I have received a copy of the school's complaint procedures policy. I understand the refund policy as stated above. I understand that coursework and/or credit from this school may not be transferable to other institutions of education and acceptance is at the discretion of the receiving institution. I, the student, have received a completed and signed copy of this agreement, along with a copy of the school's catalog and have read and agreed to the terms.

Student's Signature _____ Date: _____
 Print Student's Name: _____
 If the Student is under the age of 18,
 Parent/Guardian's Signature: _____
 Print Parent/Guardian's Name: _____
 School Official's Signature: _____ Date: _____
 Print School Official's Name: _____

You have the right to cancel this enrollment contract before the completion of five school days or five percent of this program, whichever occurs first, and to receive a full refund of all monies paid, less actual reasonable administrative costs up to \$50 and actual reasonable costs of non-reusable supplies or equipment. This school is licensed by the Office of Private Occupational School Education, Division of Professional Licensure. Any comments, questions, or concerns about this school's license should be directed to Occupational.Schools@state.ma.us or 617-727-5811.

Check petersonschool.com for the continuing education schedule.